



BOARD ACTION REQUEST FORM

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SECTION 1: PURPOSE

The BOARD ACTION REQUEST FORM is designed to 1) enhance the orderly and efficient conduct of Committee and Board meetings; 2) serve as prior notice to all interested parties; 3) aid the Committee Chairs in meeting preparation; 4) provide the Departments with a mechanism for formal communication with the Board; and 5) aid in the creation of the official record of the meeting.

To request an item be added to a committee agenda, submit the completed FORM and all supporting documentation to the applicable Committee Chair for consideration at least 5 days prior to the meeting date/time.

SECTION 2: OVERVIEW

Subject: ARPA Expenses-Reallocation **Requested by:** Sara Leisner & Patty Rudolphi

To Committee(s): Finance Committee **Meeting Date(s)** June 15, 2023

Action Requested (Select One): **Motion** **Resolution** **Ordinance** **Contract Approval**

Executive Session **YES** **NO** **5 ILCS 120/2(c) Exception:** _____

Requestor’s Recommended Action:

Approved ARPA Expenses that have unexpended approved funds after the project was completed. Requesting the unexpended approved funds be reallocated back to ARPA Capital for use on future requests/expenses.

SECTION 3: PROPOSAL

Describe the action requested, including relevant background information, applicable statutory references, potential impact to the County and/or any other departments, and the proposed implementation timeline. Attach additional pages if needed.

See attached spreadsheet for approved ARPA Expenses. Highlighted items are unexpended approved funds after the project was completed. Requesting a total of \$63,888.32 of allocated ARPA funds be reallocated back to ARPA Capital to be used for future requests/expenditures.

SECTION 4: FINANCIAL IMPACT

Provide specific financial details including revenue or expenses associated with the request and if this is a one-time or recurring expense. If this is an unanticipated (unbudgeted) expense, explain the catalyst for the request. Attach relevant documents such as revenue/expense projections or vendor bids/quotes.

Budgetary Status (check all that apply): **Cost of Proposed Action:** _____

- This action has no budgetary implications.
- Funds are available in this FY budget. Line-item Description/Number _____
- Funds are not budgeted in this FY. Proposed funding source: _____
- If approved, funds will be requested for this action in next year’s budget.
- This action will bring in additional revenue of \$_____ Line-item _____
- This action will reduce expenditures and/or be budget neutral.

Reallocation of approved, but unexpended ARPA funds. All unexpended ARPA funds will be reallocated back to ARPA Capital for future requests/expenditures.

		Request	ARPA Approval	Board Approval	Approved Value	Expended	Balance remaining
2021-ARPA - 1	GR	Driveway Maintenance, Kitchen, Deliver	9/9/2021		\$17,775.00	\$17,775.00	\$0.00
2021-ARPA - 2	GR	Election Equipment	9/9/2021		\$197,750.00	\$197,750.00	\$0.00
2021-ARPA - 3	CS	Next Picture Show	12/9/2021		\$10,000.00	\$9,537.50	\$462.50
2021-ARPA - 4	GR	Regional Office of Education	11/4/2021		\$25,334.00	\$25,334.00	\$0.00
2021-ARPA - 5	GR	County Board Technology Upgrades	11/4/2021		\$250,000.00	\$248,574.59	\$1,425.41
2022-ARPA-1	GR	Sauk Valley Ag Program	1/6/2022		\$100,000.00	\$0.00	\$100,000.00
2022-ARPA-2	GR	Lee County Tourism	1/6/2022		\$22,000.00	\$22,000.00	\$0.00
2022-ARPA-3	BE	Health Dept Fees (\$60K for 2 years)	2/10/2022		\$120,000.00	\$48,845.00	\$71,155.00
2022-ARPA-4	GR	Dixon Historic Theatre	5/5/2022	5/19/2022	\$100,000.00	\$100,000.00	\$0.00
2022-ARPA-5	BE	Matching funds for Rochelle/Steward Gr	5/5/2022	5/19/2022	\$75,000.00	\$75,000.00	\$0.00
2022-ARPA-6	BE	IDOT Planning Grant for Bike Paths(raise	5/5/2022	5/19/2022	\$60,000.00	\$4,732.15	\$55,267.85
2022-ARPA-7	GR	LCSD Portable & Mobile Radios			\$24,399.75	\$24,399.75	\$0.00
2022-ARPA-8	GR	Old Courthouse HVAC	7/7/2022	7/21/2022	\$299,900.00	\$299,900.00	\$0.00
2022-ARPA-9	GR	Fire Dept's	8/11/2022	8/25/2022	\$100,000.00	\$70,000.00	\$30,000.00
2022-ARPA-10	GR	Fair Grounds	8/11/2022	8/25/2022	\$236,000.00	\$94,010.37	\$141,989.63
2022-ARPA-11	GR	Highway Dept Culvert project	8/11/2022	8/25/2022	\$250,000.00	\$0.00	\$250,000.00
2023-ARPA-1	BE	Tourism Grant Match	1/12/2023	1/19/2023	\$40,000.00	\$0.00	\$40,000.00
2023-ARPA-2	GR	Sheriff's Dept Polycom Suite	1/12/2023	1/19/2023	\$12,500.00	\$0.00	\$12,500.00
2023- ARPA-3	BE	LCIDA - 2 Year commitment \$35K each y	2/16/2023	2/23/2023	\$70,000.00	\$35,000.00	\$35,000.00
2022-ARPA-SS-1	CS	Social Service Agencies	11/4/2021	3/24/2022	\$150,000.00	\$129,392.00	\$20,608.00
2022-ARPA-SB-1	SB	Small Business Program	7/1/2022	7/21/2022	\$500,000.00	\$489,584.00	\$10,416.00
2022-CP-ARPA-1	CP	Boiler - Courts Addition	8/11/2022	8/25/2022	\$209,800.00	\$209,800.00	\$0.00
2022-CP-ARPA-2	CP	Board Chair Conference Room		2/23/2023	\$28,879.00	\$28,878.88	\$0.12
2022-CP-ARPA-3	CP	Move IT Servers to Courts Building		Additional funds	\$47,773.00	\$21,278.71	\$26,494.29
2022-CP-ARPA-4	CP	Network Switches			\$9,626.00	\$0.00	\$9,626.00
2022-CP-ARPA-5	CP	Lead Abatement			\$5,500.00	\$1,018.00	\$4,482.00
2022-CP-ARPA-6	CP	Courts Building Elevator			\$300,000.00	\$103,627.50	\$196,372.50
2022-CP-ARPA-7	CP	Asbestos removal (Former LEC)			\$29,940.00	\$29,940.00	\$0.00
2022-CP-ARPA-8	GR	Abandoned Properties	7/7/2022		\$100,000.00	\$35,818.31	\$64,181.69
2022-CP-ARPA-9	CP	Old Courthouse Elevator Repairs	10/18/2022	10/18/2022	\$132,500.00	\$60,492.82	\$72,007.18
Admin Fees	GR				\$148,920.00	\$88,166.89	\$60,753.11
Boardmember Fe	GR				\$1,080.00	\$1,080.00	\$0.00
					\$3,674,676.75	\$2,471,935.47	\$1,202,741.28
				Total ARPA	\$6,622,748.00		
				Total Approved	\$3,674,676.75		
				Total Available	\$2,948,071.25		